



**Collaborative
Divorce**
Illinois

FELLOWS RENEWAL FORM 2022

CDI maintains minimum standards for professionals engaging in Collaborative Practice in Illinois. Please review these standards (located at the end of this application) prior to submitting your application.

Collaborative Process Role

Select the role in the Collaborative Process that you are requesting to be renewed as a Fellow or Associate: Your application **MUST** meet the criteria as stated in the membership requirements for each role for which you wish to be renewed: Attorney Coach Financial Child Specialist

Licensure/Certification

Confirm that your required licensure is current and in good standing.

Attorneys

___ I am registered with the ARDC and my licensure is in good standing (ARDC # _____)

Financial Specialist

___ My CDFA certification is in good standing (CDFA Certificate # _____)

___ **AND** My additional certification is in good standing. Circle appropriate credential: CFA CFP CPA ChFC CMA

MBA (Certificate Number: _____)

Mental Health Professional (Coach or Child Specialist)

___ My clinical licensure is in good standing. Circle appropriate clinical license designation: _____ LCSW LCPC LMFT
Ph.D. Psy.D M.D. (License # _____)

Name: _____ **Phone:** _____

Firm/Organization: _____

Address: _____

City, State, Zip Code: _____

Email: _____ **Web Site:** _____

Area(s)/Region(s) of Practice:

- | | | |
|---|---|--------------------------------------|
| <input type="radio"/> City of Chicago | <input type="radio"/> South Suburbs | <input type="radio"/> Lake County |
| <input type="radio"/> North Shore | <input type="radio"/> Western Suburbs | <input type="radio"/> McHenry County |
| <input type="radio"/> Northwest Suburbs | <input type="radio"/> Far Western Suburbs | <input type="radio"/> Other _____ |

Counties: list up to 3 counties for your web site profile: _____

Which Practice Group Meeting location(s) do you consider to be your primary?

- Loop North Shore Northwest Suburbs Western Suburbs Far West Suburbs Lake County

Please select a Committee(s) or other opportunity for which you would like to volunteer:

- Marketing Membership Modest Means Program Training & Education

Training Requirements

To renew in the *first* calendar year following the year in which a member is approved, the member must provide at the time of renewal, proof of the completion of a minimum of six hours of Fellows Collaborative Skills Training. _____

Please list title and date of Fellows 6 hr. Collaborative Skills Training (FCST)

Starting the *second* calendar year following the year in which a member is approved, the member must report **every other year** his or her fulfillment of FCST requirement (minimum of six hours for each year or a total of twelve hours every two years). _____

Please list title and date of FCST taken in 2020 and/or 2021

Attestation

I hereby verify that I:

- Have read and agree to abide by CDI’s Principles and Guidelines for Collaborative Family Law that are incorporated into CDI’s Collaborative Process Participation Agreement;
- Commit to using CDI’s Collaborative Process Participation Agreement in its unaltered and original form in all of my Collaborative cases;
- Understand and acknowledge that CDI does not provide any liability, E&O or any other type of insurance to its members, and I agree that I currently have and will maintain an appropriate amount of liability, E&O, and/or any other insurance that is standard for professionals in my field.
- Agree to follow the rules and regulations for use of all forms and promotional materials I purchase or a provided by virtue of my CDI membership;
- Acknowledge and agree that my name may be removed from CDI’s membership directory, and that my membership in CDI may be terminated at the discretion of the Board of Directors for reasons including, but not limited to, not abiding by the Principles and Guidelines of Collaborative Family Law and/or requirements as set forth by CDI;
- Agree that if my CDI membership is terminated for any reason, I shall cease to use or distribute any forms, lists, or promotional materials I obtained or received authorization for use, solely by virtue of my prior membership in CDI;
- Agree that should a dispute arise regarding my CDI membership, I will first attempt to resolve any dispute through the Collaborative process and/or mediation;
- Acknowledge and agree that, if I am included in the CDI membership directory, the directory information related to me may be distributed at the discretion of the Board of Directors, whether that be in hard copy, verbally in response to telephone inquiries, through the Collaborative Divorce Illinois’ web site, or otherwise;
- Release the Collaborative Divorce Illinois from any claim I may have, now or in the future, regarding anything pertaining to the CDI membership directory;
- Attest that I am a member in good standing of my profession and that all of the information on this application and all of the information that I submit in support of this application is true and accurate.

SIGNATURE: _____ Date: _____

Renewal Fees

Select each profession in which you are seeking to be renewed as a Fellow:

- Attorney: \$425
- Financial: \$325
- Coach: \$255
- Coach & Child Specialist: \$280

TOTAL PAYMENT due 12/1/21*: (membership fee and/or late fee if applicable): \$_____

**Renewals received after 12/1/21 will incur a \$50 late fee and will be removed from the CDI web site until full payment is received.*

International Academy of Collaborative Professionals (IACP)

Although CDI does not require Fellows to be members of IACP, we strongly encourage you to do so, as IACP membership gets us all connected to the larger Collaborative Practice community and gets you the access to all their benefits. You may renew your IACP membership directly through IACP at www.collaborativepractice.org.

Submit Payment

Email this form or mail this form and a check to: CDI, PO Box 350050, Elmwood Park, IL 60707. You may also remit payment to the CDI PayPal account (admin@collaborativedivorceillinois.org), but you must still email or mail the renewal form.

WE CANNOT PROCESS YOUR APPLICATION *UNLESS ALL REQUESTED DOCUMENTATION and payments are included and received by December 1, 2021:*

- A completed CDI renewal form – either online or the paper form; and
- A check made payable to CDI, or a PayPal payment for your 2022 membership dues.

Membership Requirements

(The Board of Directors, in its sole discretion, shall admit applicants to Fellows membership.)

Because CDI stands for excellence in delivering Collaborative Process services, we require our members (called “Fellows”) to meet certain criteria that demonstrate a commitment to obtaining and maintaining the skills necessary to deliver results in Collaborative cases.

All Fellows:

1. All Fellows must be credentialed in their field, which means:
 - Attorney: JD, a current professional license, and member in good standing of your profession.
 - Financial Neutral: CDFA certification. In addition, the Financial Neutral should have one of the following: CFA, CFP, CPA, ChFC, CMA, MBA, EA, or ten (10) years of work experience in the financial industry (e.g. banking, brokerage, Insurance, etc.). This qualification to be determined on a case-by-case basis and the candidate must be a member in good standing of the profession.
 - Coach: active clinical mental health license in Illinois (LCSW, LCPC, LMFT, license as a psychologist or psychiatrist).
 - Child Specialist: meet all the requirements to be a Coach. In addition, the Child Specialist must have a supervised internship or year-long practice with some work with children, at least two (2) years of full-time experience with children and families or equivalent, three (3) years of professional practice post licensure and twenty (20) hours of specialized education in issues of divorce and children’s adjustment to divorce; and
2. Maintain current professional liability/malpractice insurance; and
3. Complete an annual renewal form and commit to abide by the CDI principles.

New Fellows:

In addition to the four criteria above, a new Fellow must provide written proof of:

- Completion of two-day Basic Introductory Collaborative Practice Training
- Completion of conflict resolution skills training in the form of either:
 - a) a forty (40)-hour mediation training, OR
 - b) a thirty (30)-hour training in client-centered, facilitative conflict resolution, of the kind typically taught in mediation training (internet-based, narrative, or transformative mediation programs) AND an accumulation or aggregate of fifteen (15) further hours of training in any of the following areas: interest-based negotiation training, communication skills training, collaborative training beyond the minimum twelve (12) hours of initial collaborative training, advanced mediation training, or basic professional coach training.

Renewing Fellows:

A current Fellow, in addition to the first four criteria, must provide written proof of Completion of six (6) hours of “Fellows Collaborative Skills Training,” or “FCST” per year of membership.

- An FCST is training that directly relates to the skills necessary to engage in interest-based negotiations and Collaborative Practice. It concentrates on process rather than substance and should be highly interactive. An FCST is designed to enhance a professionals’ ability to fulfill their role on a Collaborative Team.
- CDI offers several FCSTs each year.
- Training is also offered by other organizations, such as IACP, AFCC, etc.
- FCST if they meet the criteria above as determined by the CDI Membership Committee. (Such approval may be sought in advance.)

- In the first full calendar year of membership, a new Fellow must take six hours of FCST. Starting in the second full calendar year following the year in which a fellow joined, the fellow must report every other year his or her fulfillment of FCST requirement (minimum of six (6) hours for each year or a total of twelve (12) hours every two (2) years).

Rejoining Fellows:

In some instances, a Fellow who does not renew may seek to rejoin CDI at a later date. In those instances, a Rejoining Fellow would need to meet the requirements of a “New Fellow” with some modifications as described below. A Rejoining Fellow, in addition to the first four criteria, must provide:

- Written proof of attendance at twelve (12) hours of FCST taken within the twenty-four (24) months prior to application. If attendance at an upcoming CLII-sponsored FCST within the six (6) months following application would allow the person to meet this requirement, a Rejoining Fellow may be provisionally approved subject to completing this FCST.

These criteria have been developed so that when a member of the general public is choosing their divorce professional(s), they can rely on the representation of a Fellow that they meet these criteria. Attorneys, therapists, and financial professionals who are not Fellows may not have this same level of training to practice in the Collaborative Process model.

We remain open to modifying these criteria and welcome input from Fellows, past Fellows, past clients, and the general public.